

Successful Project Management

Length: 2 Days

Course Objective: This course does practical talk with practical tools for the planning, scheduling managing and controlling team members toward successful project management goals.

- Understand the roles and skill sets of an effective project manager
- Understand the roles and responsibilities of all team members and learn factors that impact team development, team dynamics and power of a Project Manager to resolve conflict
- Understand effective communications for stakeholder engagement and support
- Understand key project management process and concepts to effectively plan, manage and control projects in your organization
- Prepare a project management plan for effective execution of project deliverables throughout the entire project life cycle

Performance-Based Objectives: Upon successful completion of this course, students will be able to:

- Work effectively within the domain of their job responsibility with leadership and soft skill necessities
- Identify the key processes of eliciting requirements by understanding data gathering and data representation techniques
- Initiate a project by understanding project vision, identify stakeholders, set a communications plan with stakeholder strategy
- Plan for scope definition and create a wbs, produce a schedule by understanding precedence diagramming method, both yielding movement of baseline agreements
- Plan for managing project issues, risks, quality, and change control
- Manage a project using monitoring and controlling performance and variance identification using earned value management techniques
- Performance report on project progress, status, forecasting and trends
- Execute the project closeout phase learning administrative and final transition techniques

Target Student: This course is designed for those desiring a complete overview of the project management key field areas and its generally accepted practices, according to the Project Management Body of Knowledge (PMBOK®) and is taught by a PMP with 30 years of actual project experience

Delivery Method: Instructor led, group-paced, classroom-delivery learning model with structured hands-on activities by joining students into small teams for their selection choice of a sample project.

Course Description: Successfully managing a project requires effective planning and adherence to the industry's best practices in every step of the process. By understanding the fundamentals of project management, you will be better prepared to initiate a project in your organization and position it for success. In this course, you will identify effective project management practices and their related processes.