

## PMP Course Review

Length: 2 Days

### COURSE CONTENT

- **Understanding Project Management**
  - What is project management?
  - The project management life cycle
  - Project management framework and terminology
- **Project Initiating**
  - Project Charter and Cost/Benefit Analysis
  - Identifying Stakeholders
  - High level callouts for Communication and Stakeholder Engagement
- **Project Planning**
  - Collecting Requirements – key techniques
  - Clarifying and defining project objectives towards the Scope Statement
  - Determining what needs to be done – The Work Breakdown Structure
  - Determining how long it will take – Estimating (overview only)
  - Determining how many people it will take– Estimating (overview only)
  - Determining how the project will be completed – Network Diagrams, Critical Path
  - Adjusting time and cost to any required objectives – Crashing and Fast Tracking
  - Determining how much it will cost – Estimating, Reserves and Budgeting
  - Planning for integrated change control
  - Determining areas of potential problems - Risk Management (overview only)
  - High level callouts of the 7 Quality tools and theorists
  - High level callouts of Procurement Management
- **Project Executing and Controlling**
  - PM role in controlling projects with the project team
  - What needs to be controlled – risks, quality, scope, costs, schedule,
  - What to watch out for procurements
  - Audits – quality, risk and procurement
  - What should be included in a project report - Reporting
  - Applying Change Management
  - Gaining final acceptance
- **Project Closing**
  - Administrative Closing
  - Closing procurements (is applicable)
  - Final transition of product, service or result