

## Adobe Acrobat: Fillable Forms

**Length:** 1 Day

**Course Objective:** One of the most popular aspects of Adobe Acrobat is the creation and utilization of the fillable form. This course focuses on this feature. You will create and modify fillable forms, and explore some of the peripheral questions that surround their use, distribution and management

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### COURSE CONTENT

#### FILLABLE FORM BASICS

##### CREATE A FILLABLE, PRINTABLE FORM

##### ADDING/MANAGING FORM FIELDS

- Textboxes
- Checkboxes
- Radio buttons
- Comboboxes
- Listboxes

##### PERFORMING CALCULATIONS ON FORM FIELDS

##### ADDING/MANAGING FORM BUTTONS

##### ENABLING USAGE RIGHTS IN ADOBE READER